

MEETING MINUTES

Topic: Project Requirements

Thursday, March 5 2020

9:30 am – 10:30am

Minutes recorded by Richard Campos

Meeting called by All Team Members

Attendees: Richard, Jackie, Zach, Jacob, and Dr Trevas

Please bring: _____

Table 1. Record of meeting.

9:30 pm to 9:45 pm	Discussion of Progress <ul style="list-style-type: none">• Update Trevas on change of client meeting• Pneumatic motors seem like likely choice<ul style="list-style-type: none">- still need to iron out magnet issue• Trevas suggested that we purchase pneumatic motors from tools from Harbor Freight	Room 323
9:45 pm to 9:50 pm	Discussion of Analytical Memos <ul style="list-style-type: none">• Ideas for memos were discussed• Jackie will look into the tank size• Zach will look into the math involved in locating the c.g• Richard will look into sizing pneumatic motors• Jacob will look into the feasibility of using stepper motors in the design	Room 323
9:45 pm to end	Plan for next Client Meeting <ul style="list-style-type: none">• Team got clarification about report/presentation• The team will just make a presentation based on the GA template and put a good amount of content in the notes• Team members will work independently on the presentation• Team members will meet up in person to work together on presentation if needed	Room 323